

Minimum Data Set for CE
For HRSA and NAO data collection

PARTICIPANTS TABLE

Category	Field (?=Checkbox)	Description	Rationale	Report	
ID	ID	Link to Registrations table.	A unique number assigned to each Participant by the data system.	Indirect	
ID	SSN	Social Security Number	Optional. Used for keeping records of students unique. Also used for outcomes tracking.	Indirect. All.	
Name	First Name		Can be used for keeping records unique (First, Middle, Last and Suffix together) but not always reliable.	Indirect, if used as a means of keeping unique records.	
Name	Middle Name				
Name	Last Name				
Name	Suffix	Jr. Sr. III			
Name	Previous Last Name	For Participants who change their last names.			
Demographic	B-Date		Used for determination of student age at time of participation and tracking.	LR-2	
Demographic	Disadvantaged?			DV-2	
Demographic	Ethnicity?	Hispanic?		DV-1a, DV-1b, DV-2	
Demographic	AIAN?	American Indian or Alaska Native	I recommend allowing students to select multiple races instead of using a single race drop down list with race choices. This way, students with more than one race can be separated from single race students without losing the more granular level of partial race data.	DV-1a, DV-1b, DV-2	
Demographic	Asian?	Chinese, Filipino, Japanese, Korean, Indian, Thai		DV-1a, DV-1b, DV-2	
Demographic	Asian URM?	Any other Asian		DV-1a, DV-1b, DV-2	
Demographic	Black?			DV-1a, DV-1b, DV-2	
Demographic	NHOPI?	Native Hawaiian or Other Pacific Islander		DV-1a, DV-1b, DV-2	
Demographic	White?			DV-1a, DV-1b, DV-2	
Demographic	More Than One Race?			DV-1a, DV-1b, DV-2	
Demographic	Gender				LR-2
	DSCPH-5 Profession	According to DSCPH-5 list		Hopefully these Discipline lists will be consolidated in the future.	DSCPH-5
	PC-2 Profession	According to profession list from PC-2a, PC-2b		Seems like CE should not be included in these tables, but we have per HRSA instructions in the past.	PC-2a, PC-2b

EMPLOYERS TABLE

ID	ID	Number assigned by system. Link to Registrations table.	Used for referencing Employers in other tables.	
Name	Employer Name	Name of Employer	Used for keeping records unique.	Indirect.
Type	Type	From list of site types.	Determines if the Employer is focused on the mission of bringing care to the underserved.	DSCPH-5, DS-2, PC-3
Type	Primary Care?	Is site a Primary Care Site?	It seems unlikely that CE belongs in PC-3 but we include per HRSA instructions and interpret the training site as the Participant's Employer. PC-3 asks for clinical training in Non-hospital, primary care sites.	PC-3
Type	Ambulatory?	Is site an Ambulatory Site?	PC-3 also asks for (a subset of?) the students above that received a portion of their training in an ambulatory site.	PC-3
Type	Hospital?	Is site a Hospital?	PC-3 asks for clinical training in Non-hospital, primary care sites. In the past we have ignored the hospital/non-hospital categorization as long as the training at the site included ambulatory primary care. This field would only be needed if HRSA's definition changes.	PC-3

REGISTRATIONS TABLE

ID	ID			
	Program ID	Link to Programs Table	Implied by data structure	
	Student ID	Link to Participants Table	Implied by data structure	
	Employer ID	Link to Employers Table	Implied by data structure. Can be stored in the Participants table instead if accurate historical reports aren't necessary.	
	Helped Retain License?		The assumption with placing this field in the Registrations table is that every participant will be asked this question for each program they attend.	NAO Outcome 10

PROGRAMS TABLE

ID	ID	Link to Registrations Table and Programs And Partners Table.	Implied by data structure	
	Date	Date of program. Use first day for multi-day programs.	Used for determining which period the program falls into and for calculating age at the time of attendance.	All, LR-2
	Duration	Length of program in hours		DSCPH-6, LR-1, LR-2, DV-1a, DV-1b, DV-2, PC-2a, PC-2b, DS-2, IN-2
	Topic	Healthy People Topic		DSCPH-6
	Level Of Sophistication			DSCPH-6
	Delivery Mode	From HRSA list		DSCPH-6
	Clinical Training?	Is this program considered clinical training?	It seems unlikely that CE belongs in DS-2 but we include per HRSA instructions.	DS-2

PROGRAMS AND PARTNERS TABLE

	Program ID	Link to Programs Table	Implied by data structure	
	Partner Type	HRSA defined list		DSCPH-6