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Reading the StudentTracker Detail Report

This guide will help you read the detail report that you will receive from the Clearinghouse whenever you make a StudentTracker inquiry. **The detail report is always returned to you as a .CSV file.** For reference purposes, the sample report in this guide contains annotations, formatting and a lettered header row that is not part of the report that you will receive. If you have any questions or need assistance, contact studenttracker@studentclearinghouse.org.

STUDENT DETAIL REPORT LAYOUT

Column Position	Field Name	Max. Length	Type*	Description
A	Your Unique Identifier	16	AN	The Social Security number as provided in your request file. In order to preserve number formatting, each SSN ends in an underscore (e.g., 123456789_). <i>Note: this field is used only for the Pending Admission (PA) inquiry.</i>
B	First Name	20	AN	Student's first name as provided in your request file.
C	Middle Initial	1	AN	Student's middle initial as provided in your request file.
D	Last Name	20	AN	Student's last name as provided in your request file.
E	Name Suffix	5	AN	Name suffix as provided in your request file (e.g., III, Jr, Sr).
F	Requestor Return Field	50	AN	Data provided by you in the Requestor Return Field of your request file that you wanted returned unaltered to help you process the detail report (e.g., cohort identification, unique student ID, etc.). If no data was provided, the field is blank.
G	Record Found Y/N	1	AN	Y = Detail report contains student's college record N = Detail report does NOT contain student's college record
H	Search Date	8	N	Search date that you provided in your request file.
I	College Code/ Branch	9	AN	OPE/FICE code of the college that the student attended.
J	College Name	40	AN	Name of the college that the student attended.
K	College State	2	AN	State in which the college that the student attended is located.

This data is returned to you exactly as you provided it to the Clearinghouse.

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.

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STUDENT DETAIL REPORT LAYOUT (cont'd)

Column Position	Field Name	Max. Length	Type*	Description
L	2-year/ 4-year	1	AN	Type of college that the student attended: 4 = 4-year or higher institution 2 = 2-year institution L = less than 2-year institution
M	Public/ Private	7	AN	Indicates whether the college that the student attended is a "Public" or "Private" institution.
N	Enrollment Begin	8	AN	Begin date for the student's period of attendance.
O	Enrollment End	8	AN	End date for the student's period of attendance.
P	Enrollment Status	1	AN	The last enrollment status reported for the student: F = Full-time H = Half-time L = Less than half-time A = Leave of absence W = Withdrawn D = Deceased This field will be blank if the reporting college has not defined the student's enrollment status as directory information.
Q	Graduated?	1	A	Graduation status information available from the reporting college. Y = College reported the student as graduated N = College did NOT report the student as graduated
R	Graduation Date	8	AN	Date of student's graduation or degree achievement as provided by reporting college.
S	Degree Title	80	AN	If available, the title of the degree the student received as provided by the reporting college.
T	Major	80	AN	If available, the major associated with the student's degree as provided by the reporting college.
U	College Sequence	2	AN	The sequential order of each school that the student attended. The first record from the first school that the student attended will have a "1" in this field, the first record from the second school that the student attended will have a "2" in this field, and so on.

Active DegreeVerify schools also receive this detailed degree information.

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.

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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
Your Unique Identifier	First Name	Middle Initial	Last Name	Name Suffix	Requester Return Field	Record Found Y/N	Search Date	College Code/ Branch	College Name	College State	2-year/ 4-year	Public/ Private	Enrollment Begin	Enrollment End	Enrollment Status	Graduated?	Graduation Date	Degree Title	Major	College Sequence	
JANE	T	DOE	881-97037_	Y	20000703	000134-00	NORTH POLE UNIVERSITY	CO	4	Public	20000828	20001215	F	N						1	
JANE	T	DOE	881-97037_	Y	20000703	000134-00	NORTH POLE UNIVERSITY	CO	4	Public	20010116	20010511	F	N							
JANE	T	DOE	881-97037_	Y	20000703	000134-00	NORTH POLE UNIVERSITY	CO	4	Public	20010514	20010810	H	N							
JANE	T	DOE	881-97037_	Y	20000703	001360-00	COSMOPOLITAN COLLEGE	CO	4	Public	20010820	20011215	F	N							2
JANE	T	DOE	881-97037_	Y	20000703	001360-00	COSMOPOLITAN COLLEGE	CO	4	Public	20020122	20020518	F	N							
JANE	T	DOE	881-97037_	Y	20000703	001360-00	COSMOPOLITAN COLLEGE	CO	4	Public	20020819	20021214	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20000828	20001214	F	N							1
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20010108	20010503	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20010827	20011213	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20020107	20020502	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20020826	20021212	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20030106	20030501	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20030825	20031211	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private	20040112	20040506	F	N							
JOHN	S	DOE	881-92282_	Y	20000703	000156-00	DALE COMMUNITY COLLEGE	MT	4	Private						20040506					
CARMEN	A	JONES	002-61778_	Y	20020129	001234-00	HOMETOWN UNIVERSITY	ID	4	Public	20020114	20020305	W	N							1
CARMEN	A	JONES	002-61778_	Y	20020129	001261-00	TASADENA CITY COLLEGE	CA	2	Public	20020114	20020525	F	N							2
CARMEN	A	JONES	002-61778_	Y	20020129	001261-00	TASADENA CITY COLLEGE	CA	2	Public	20020528	20020817	F	N							
CARMEN	A	JONES	002-61778_	Y	20020129	001208-00	BROSSMONT COLLEGE	CA	2	Public	20040126	20040422	F	N							3
CARMEN	A	JONES	002-61778_	Y	20020129	001286-00	SANTA LISA COLLEGE	CA	2	Public	20040830	20041201	F	N							4
REBECCA	R	WILSON	881-99178_	Y	20010910	001234-00	HOMETOWN UNIVERSITY	ID	4	Public	20010827	20011017	W	N							1
LANCE	C	SMITH	881-92631_	Y	20000703	000178-00	ASTER UNIVERSITY	NV	4	Public	20010827	20011219	F	N							1
LANCE	C	SMITH	881-92631_	Y	20000703	000178-00	ASTER UNIVERSITY	NV	4	Public	20020122	20020514	W	N							
LANCE	C	SMITH	881-92631_	Y	20000703	001196-00	SUNSET UNIVERSITY	CA	4	Private	20030825	20031206	F	N							2
LANCE	C	SMITH	881-92631_	Y	20000703	001196-00	SUNSET UNIVERSITY	CA	4	Private	20040120	20040512	F	N							
LANCE	C	SMITH	881-92631_	Y	20000703	001196-00	SUNSET UNIVERSITY	CA	4	Private	20040823	20041205	F	N							
LANCE	C	SMITH	881-92631_	Y	20000703	001196-00	SUNSET UNIVERSITY	CA	4	Private	20050118	20050503	F	N							
LANCE	C	SMITH	881-92631_	Y	20000703	001196-00	SUNSET UNIVERSITY	CA	4	Private						20051203					
JOHN	B	GRAY	881-95813_	Y	20000907	000189-00	LARKSPUR UNIVERSITY	WA	2	Public	20000925	20001215	F	N							1
JOHN	B	GRAY	881-95813_	Y	20000907	000189-00	LARKSPUR UNIVERSITY	WA	2	Public	20010102	20010322	F	N							
JOHN	B	GRAY	881-95813_	Y	20000907	000189-00	LARKSPUR UNIVERSITY	WA	2	Public	20010402	20010615	F	N							
JOHN	B	GRAY	881-95813_	Y	20000907	000189-00	LARKSPUR UNIVERSITY	WA	2	Public	20010917	20011211	H	N							
JOHN	B	GRAY	881-95813_	Y	20000907	000189-00	LARKSPUR UNIVERSITY	WA	2	Public	20020401	20020524	W	N							
ERIC	J	WONG	001-58000_	Y	20010704	000123-00	SOUTH POLE UNIVERSITY	FL	4	Public	20010827	20011214	F	N							1
ERIC	J	WONG	001-58000_	Y	20010704	000123-00	SOUTH POLE UNIVERSITY	FL	4	Public	20020107	20020426	F	N							
ERIC	J	WONG	001-58000_	Y	20010704	000123-00	SOUTH POLE UNIVERSITY	FL	4	Public	20020826	20021213	F	N							
ERIC	J	WONG	001-58000_	Y	20010704	000123-00	SOUTH POLE UNIVERSITY	FL	4	Public	20030106	20030425	F	N							
BRADLEE		SMITH	881-95191_	N	20010903																
RAY	S	WILSON	881-98068_	Y	20010704	000145-00	MAINSTREET COLLEGE	CA	2	Public	20020122	20020603	H	N							1
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20010109	20010323	F	N							1
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20010403	20010615	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20010926	20011214	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20020108	20020322	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20020402	20020614	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20020925	20021213	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20030107	20030321	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20030401	20030613	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20030924	20031212	F	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20040106	20040319	H	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20040330	20040611	H	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public	20040922	20041210	H	N							
INA		JONES	882-93366_	Y	20010131	000122-00	WAY COMMUNITY COLLEGE	WA	4	Public						20031212	BACHELOR OF ARTS	ENGLISH			
INA		JONES	882-93366_	Y	20010131	010364-00	TECH UNIVERSITY	WA	2	Public	20050404	20050617	F	N							2
INA		JONES	882-93366_	Y	20010131	003769-00	WELLEVUE COLLEGE	WA	2	Public	20050919	20051006	W	N							3
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20000925	20001208	F	N							1
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20010108	20010323	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20010402	20010615	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20010625	20010914	H	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20010924	20011207	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20020107	20020322	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20020401	20020614	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20020624	20020906	H	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20020930	20021213	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20030106	20030321	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20030331	20030613	F	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20030623	20030905	H	N							
WILLIAM	M	SMITH	881-99290_	Y	20000703	000167-00	CELOSIA UNIVERSITY	OR	4	Public	20030929	20031212	F	N							

The 1st column contains the student's SSN. It is used only for the Pending Admissions (PA) inquiry.

The Detail Report
The detail report provides specific enrollment information and a graduation indicator for each student that you submitted for whom data was available in the Clearinghouse database.

This column shows the sequential order of each school that the student attended. In this example highlighted in blue, the student attended Aster University first (shown as 1) and later attended Sunset University (shown as 2). The sequence number is only shown on the row displaying the student's initial attendance at each school.

If a student has graduated, active DegreeVerify schools will receive the graduation indicator (Y) and graduation date that has been provided to the Clearinghouse and, if available, the degree title and major. Schools that do not participate in DegreeVerify will not receive any graduation information.