



ADVANCED EDUCATION NURSING TRAINEESHIP (AENT)

Fiscal Year 2012 Technical Assistance Workshop
Thursday, March 29, 2012 (12noon-2:30pm)

Karen Delia Breeden, MPA

**Department of Health and Human Services
Health Resources and Services Administration
Bureau of Health Professions
Division of Nursing**



Director's Welcome

Dr. Julie Sochalski
Director, Division of Nursing



OVERVIEW

- Purpose
- Legislative Intent
- Changes and Expected Outcome
- HRSA Program Changes, AENT Program Changes, Program and Application Changes
- Eligibility
- Application Review Criteria and Funding Factors
- Reporting
- Walkthrough of AENT Program Specific Forms
- Questions and Answers



PURPOSE

- To prepare AENT applicants for the fiscal year 2012 application period.
- To highlight significant program changes.
- To illustrate key steps and procedures on the AENT Tables.

LEGISLATIVE INTENT

- Traineeship support for individuals in eligible Advanced Nursing Education Programs.
- Awarded institutions make AENT traineeship awards to its eligible students.



HRSA PROGRAM CHANGES

- Shortage of primary care providers and demographic changes require increasing supply of primary care providers.
- In addition, health coverage expansion from Affordable Care Act will substantially increase demand for primary care.
- HRSA enacting numerous programmatic initiatives to meet this growth in demand for primary care services.
- AENT Program, along with others in the Bureau of Health Professions, are targeting funding to primary care.



AENT PROGRAM CHANGES

- Convert from annual application and formula-based award to a two year application with grants awarded through competitive, objective review.
- Limit eligible programs to those training students to become primary care nurse practitioners or nurse-midwives.
- Eligible students must maintain their institutions standards for academic good standing.

PROGRAM AND APPLICATION CHANGES

- Traineeship awards are limited to \$350,000 annually per eligible institution and at \$22,000 per eligible full-time student and at \$11,000 per eligible part-time student.
- Traineeship funds can be used for stipend (reasonable living expenses), textbooks (up to \$1,500) and tuition and fees.
- Indirect costs of up to 8% are allowable for each year and are included in the \$350,000 annual budget limit.



PROGRAM AND APPLICATION CHANGES

Cont'd...

- Applicants must submit a budget.
- Page limit increased from 35 pages to 45 pages.
- Revised AENT Tables.
- New reporting requirements.

ELIGIBLE PROGRAMS

Eligible programs:

- Primary Care Nurse Practitioner Specialties:

Adult

Pediatric

Geriatric

Adult/Gerontology

Family

Psych-Mental Health

Women's Health

- Nurse-Midwifery



ELIGIBLE STUDENTS

- Enrolled full-time or part-time
- Pursuing the following degrees:

Master's

Post-BSN to DNP/DrNP

Post-BSN to PhD

RN to MSN

Post-Nursing Master's Certificate for Primary Care Nurse
Practitioner or Nurse-Midwifery

APPLICATION REVIEW CRITERIA

- **Criterion 1: Need Assessment = 20 points**
- **Criterion 2: Response = 25 points**
- **Criterion 3: Evaluative Measures = 20 points**
- **Criterion 4: Impact = 15 points**
- **Criterion 5: Resources / Capabilities = 10 points**
- **Criterion 6: Support Requested = 10 points**

FUNDING FACTORS

FUNDING PREFERENCES

1. Statutory Funding Preference (may be met in 1 of 3 ways)
 - Substantially benefits rural populations
 - Substantially benefits underserved populations
 - Helps meet the public health nursing needs in state or local health departments

2. Special Consideration



NEW REPORTING REQUIREMENTS

- Annual Progress Report (Non-Competing Continuation) – due February / March time frame.
- BHP_r performance measures will be accessible through the HRSA Electronic Handbooks (EHBs).



NEW BHP_r Performance Measures

- New performance measures for all programs in final stage of approval and will be sent to grantees when finalized.
- Draft BHP_r performance measures data elements are available upon request.
- Performance measures capture information on trainees and programs including, for example:

Programmatic data: number of graduates, number of graduates who passed certification exams, number of graduates employed in primary care

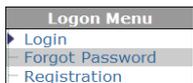
Trainee data: trainee gender, trainee age group, trainee ethnicity / race



Walkthrough of AENT Program Specific Forms

Prerequisites (All Users)

- All users who wish to work on the AENT Application must register in the HRSA EHBs
- Go to <https://grants.hrsa.gov/webexternal/login.asp>
 - Help with registration (a number to call and an e-mail address) is available at this location
- If you are not registered, click the 'Create an Account' button
 - Please refer to the "Knowledge Base" link for guidance to create an account
- If you have registered before, you do not have to register again. Please use the same username and password
- Call the HRSA Contact Center if you do not remember your username or password



Login

Login

[home](#) | [logout](#) | [contact us](#) | [more instructions](#) | [glossary](#) | [help](#) | [questions/comments](#) | [knowledge base](#)



New features are arriving at the HRSA Electronic Handbooks (EHBs). HRSA is updating the EHBs User Interface to significantly improve the ability of users to conduct work within the EHBs, making it more intuitive and faster to use. The new interface will improve navigation, system usability, speed and reliability.

The initial release of this new User Interface will be for the Federal Financial Report in May 2012. The remaining functions in the system will not be updated until July 2012.

Using the new interface requires, at a minimum, Microsoft Internet Explorer Version 8 and above or Mozilla Firefox 3.6 and above. To check to see if your current web browser meets this requirement, click [here](#).



Contact Us:

Phone:
877-Go4-HRSA/877-464-4772

Time:
9:00 a.m. to 5:30 p.m. Eastern Time (E.T.), Monday through Friday

Email:
CallCenter@HRSA.GOV

Fields marked with an asterisk(*) are required.

LOGIN

Already Registered?

*Username
*Password

[Forgot your password?](#)



Not Registered?

- Registration is needed only once
- Read the getting started guidelines for [New Applicants](#) and/or [Existing Grantees](#)



AENT Application: Welcome Page

- Users logging into the Electronic Handbooks should check to ensure that the 'Work on My Application' link on the Welcome page is enabled
- If it is not enabled, they will need to be given access to the application by the user with their organization who first began the application in the EHBs.
- Click the 'View Applications' link on the left side menu to view your AENT Application

U.S. Department of Health and Human Services
HRSA
Health Resources and Services Administration
E-HANDBOOK HOME

HRSA Electronic Handbooks for Applicants/Grantee

Welcome (Last login date and time 10/10/2008 3:13:00 PM) --Tools Menu-- Go

Welcome
[home](#) | [logout](#) | [contact us](#) | [glossary](#) | [help](#) | [questions/comments](#)

Home
Welcome
Manage Applications
Funding Opportunities
View Applications
Peer Access
Grants Portfolio
Add to Portfolio
View Portfolio
Manage Organization Profile
View/Update Profile
Manage Personal Profile
Update Profile
Change Password
My Registered Organizations
Logout

Contact Us:
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Email: CallCenter@HRSA.GOV

Applicant/Grantee Electronic Handbook (EHB) provides all potential and existing grantees a means to conduct various activities electronically.

WHAT WOULD YOU LIKE TO DO TODAY?

- Manage Competing Applications
 - Read Electronic Submission Guide
 - Verify Grants.gov Application (if required per Guidance)
 - Work on My Application
 - Allow Other Members of My Organization to Work on My Application
 - Search Funding Opportunities
- Manage Grants Portfolio
 - Read About Grant Registration
 - Add a Grant to My Portfolio
 - View Grants in My Portfolio
 - Work on a Grant
 - Work on My Noncompeting Application
 - Work on Other Post Award Submissions
- Manage My Profile
- Manage Organization Profile

Accessing the AENT Application

- Email notification(s) will be sent to everyone listed on the Grants.gov application. Anyone notified by the email can add this application to the institution's handbook. Examples are: Project Director, Authorizing Official and Business Official.
- Add the AENT Application using the “Add Grants.gov Application” link

Home

- Welcome
- Manage Applications**
- Funding
- Opportunities
- View Applications
- Peer Access
- Grants Portfolio**
- Add to Portfolio
- View Portfolio

U.S. Department of Health and Human Services
HRSA
Health Resources and Services Administration
E-HANDBOOK HOME

HRSA Electronic Handbooks for Applicants/Grantee
Legal Name, Herndon, VA

Welcome Barnali sahu to HRSA EHB Test environment (Last login date and time 9/19/2007 3:49:00 PM)

View Applications
[home](#) | [logout](#) | [contact us](#) | [glossary](#) | [help](#) | [questions/comments](#)

The following table lists the current status of your applications. From this page, you can choose to edit an application if it has not been submitted or view applications that have been submitted to HRSA.

# Grants.Gov Applications Pending Addition	Action
1	Add Grants.Gov Application

PENDING APPLICATIONS

No Pending Application(s) Found for the current working organization

[Acceptable Use Policy](#)

Logout



Accessing the AENT Application

- The member of the grantee organization with the “Create Applications” privilege validates the application by entering the following information:
 - Enters Grants.gov tracking number
 - EHBs Application Tracking number (provided in email notification)
 - Funding Opportunity Announcement Number
- The application is created and available for editing by users with the appropriate privileges.
 - The user who creates the application in the EHBs must manage Peer Access to allow other members of the organization to access the application.
- There are three levels of Peer Access privileges available for an application:
 - **View Application:** Allows users to access a read-only version of the AENT Application
 - **Edit Application:** Allows users to view and enter and edit data in the AENT Application
 - **Submit Application to AO:** Allows users to view, enter and edit data, and submit the AENT Application to Authorizing Official.
- The institution’s Authorizing Official (AO) will submit the application to HRSA

Accessing the AENT Application

- The institution official who added the application (previous slide) will be designated to authorize user permissions to View, Edit or Submit to AO
- Open the Welcome Page
- Click the 'Allow Other Members of My Organization to Work on My Application' link or the 'Peer Access' link to set up permissions for other users

HRSA Portal
Grants Home
FQHC LA Home

Home
Welcome
Manage Applications
Funding Opportunities
View Applications
Peer Access
Grants Portfolio
Add to Portfolio
View Portfolio
Manage Organization Profile
View/Update Profile
Performance Sites
Manage Personal Profile
Update Profile
Change Password
My Registered Organizations

Logout

Grants Home
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NEW
New features are arriving at the HRSA Electronic Handbooks (EHBs). HRSA is updating the EHBs User Interface to significantly improve the ability of users to conduct work within the EHBs, making it more intuitive and faster to use. The new interface will improve navigation, system usability, speed and reliability.
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 - Verify Grants.gov Application (if required per Guidance)
 - Work on My Application
 - Allow Other Members of My Organization to Work on My Application
 - Search Funding Opportunities
- **Manage Grants Portfolio**
 - Read About Grant Registration
 - Add a Grant to My Portfolio
 - View Grants in My Portfolio
 - Work on a Grant
 - Work on My Noncompeting Progress Report
 - Work on Other Post Award Submissions
- **Manage My Profile**
 - Update My Contact and Address Detail
 - Verify My Email Address
 - Change My Password/Security Question
 - Read About Multiple Organization Registrations
 - Associate My Account with Another Organization
 - Set My Default Organization
- **Manage Organization Profile**
 - Read About Organization Profile Management
 - Update Organization Information on File
 - Change Communication Contact for Organization (Why is the link disabled?)
 - Manage Users of My Organization (Why is the link disabled?)

Accessing the AENT Application

- The AENT Application is listed on the View Applications page
- Click the 'Edit' link to begin the application

HRSA Portal

- Grants Home
- FQHC LA Home

Home

- Welcome
- Manage Applications**
 - Funding Opportunities
 - View Applications
 - Peer Access
- Grants Portfolio**
 - Add to Portfolio
 - View Portfolio
- Manage Organization Profile**
 - View/Update Profile
 - Performance Sites
- Manage Personal Profile**
 - Update Profile
 - Change Password
 - My Registered Organizations

Logout

View Applications

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The following table lists the current status of your applications. From this page, you can choose to edit an application if it has not been submitted or view applications that have been submitted to HRSA.

Grants.Gov Application Status	
# Grants.Gov Applications Pending Addition	Action
0	No records found to take action

PENDING APPLICATIONS

HRSA-12-062: Advanced Education Nursing Traineeship (AENT)		Deadline: 03/15/2012 ET	
Update 1 for Original Announcement posted on 11/16/2011: wedw..... View Details			
Grant / Application	Status	Creator	Action
HRSA EHBs Tracking No: 00096401 Grants.Gov Tracking #: N/A Application Type: New Title (Discipline): Advanced Education Nursing Traineeship(N/A) Proposed Period: 7/1/2012 - 6/30/2013 AO Name:	Grants.Gov Received Date: N/A Application In Progress Created By: Whitney Perry on 02/27/2012	Yes	Edit Delete Submit





Completing the AENT Application – Data Validation

- The HRSA EHBs will apply HRSA’s business rules to the application received through Grants.gov. Validation errors (if any) are recorded and displayed to the applicant
- To view validation errors, click the [Application Data Validation Comments](#) link on the application status page in the HRSA EHB

Application Tracking # 00096401

Application Process
Overview
▶ Status
General Information
– Cover Page
– Key Contact
Program Specific Information
– Program Specific Information
Assurances and Certifications
– Assurances
Other Information
– Other Project Information
Review and Submission
– Review
– Submit

Logout

Status

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The table below shows the status of the application. The application is currently **INCOMPLETE** and cannot be submitted in it's current state.

This application was originally submitted through Grants.gov (tracking#). Summary of HRSA business rules validation comments is available below by clicking 'Application Data Validation Comments' link. [Read Complete Note](#)

STATUS OVERVIEW

SUGGESTED NEXT STEP		
Assign AO		
APPLICATION PROCESS STATUS		
Deadline	Mar 21, 2012 5:00PM ET (You have 22 days to complete and submit the application.)	
Full Announcement (Includes Program Guidance)	Update 1 for Original Announcement posted on 11/16/2011: wedw.... View Details	
Assigned AO	N/A (One or more AO's currently registered. Assign AO)	
Created On	2/27/2012 6:20:29 PM ET	
Last Updated By	N/A	
Peer Information	No peers associated with this Application.	
View: Application Application Data Validation Comments		
APPLICATION FORMS STATUS		
Section	Action	Status
General Information		
Cover Page		NOT COMPLETE
Cover Page1	Update	NOT COMPLETE
Cover Page2	Update	NOT COMPLETE
Key Contact	Update	NOT COMPLETE
Program Specific Information		
Program Specific Information	Update	NOT COMPLETE
Assurances and Certifications		
Assurances	Update	NOT COMPLETE
Other Information		
Other Project Information	Update	NOT COMPLETE



Completing the AENT Application – Status Overview

- Once applicants begin their application note that the status of all required sections is **Not Complete**. In order to submit your AENT Application the status of all sections must be marked as **Completed**.
- To begin the Program Specific Information section applicants will click the **Update** link where the bottom arrow is on this screen

Application Tracking # 00096401

- Application Process
- Overview
- Status
- General Information
- Cover Page
- Key Contact
- Program Specific Information
- Program Specific Information
- Assurances and Certifications
- Assurances
- Other Information
- Other Project Information
- Review and Submission
- Review
- Submit

Logout

Status

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STATUS OVERVIEW

SUGGESTED NEXT STEP

[Assign AO](#)

APPLICATION PROCESS STATUS

Deadline	Mar 21 2012 5:00PM ET (You have 22 days to complete and submit the application.)
Full Announcement (Includes Program Guidance)	Update 1 for Original Announcement posted on 11/16/2011: wedw..... View Details
Assigned AO	N/A (One or more AO's currently registered. Assign AO)
Created On	2/27/2012 6:20:29 PM ET
Last Updated By	N/A
Peer Information	No peers associated with this Application.

View: [Application](#) | [Application Data Validation Comments](#)

APPLICATION FORMS STATUS

Section	Action	Status
General Information		
Cover Page		
Cover Page1	Update	NOT COMPLETE
Cover Page2	Update	NOT COMPLETE
Key Contact		
Program Specific Information		
Program Specific Information	Update	NOT COMPLETE
Assurances and Certifications		
Assurances	Update	NOT COMPLETE
Other Information		
Other Project Information	Update	NOT COMPLETE



Completing the AENT Application – Program Specific Information

- All AENT Tables must be completed for the Program Specific Information section to be marked as **Completed**.
- On this Status Overview page note the left side navigation menu. This menu is available on every page of the Program Specific Forms to allow applicants to easily navigate from section to section.

00096401

Program Specific Forms

Overview

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- Review
 - Review

All Forms

Navigate To

- Complete Status
- Submit

Logout

Complete the Program Specific Forms listed below. After you have completed them, you can return to the standard forms for reviewing and submitting the entire application.

PROGRAM SPECIFIC FORMS STATUS		
Section	Action	Status
AENT Tables		
Table 1 - AENT: Master's and Post-Nursing Master's Certificate Data (Primary Care Nurse Practitioner)		
Table 1: Part A - Student Enrollment	Update	Not Started
Table 1: Part B - Traineeship Support	Update	Not Started
Table 1: Part C - Graduate Activity	Update	Not Started
Table 1: Part D - Graduates Supported by Traineeship	Update	Not Started
Table 2 - AENT: Nurse-Midwifery Data (Nurse-Midwifery Certificate, Nurse-Midwifery Master's, Nurse-Midwifery Post-BSN to Doctoral)		
Table 3 - AENT: Doctoral Program Data (Post-BSN to PhD and Post-BSN to DNP/DrNP)		
Table 3: Part A - Doctoral Enrollment	Update	Not Started
Table 3: Part B - Doctoral Traineeship Support	Update	Not Started
Table 3: Part C - Doctoral Graduates Data	Update	Not Started
Table 3: Part D - Doctoral Graduates Supported by Traineeship Data	Update	Not Started
Table 4 - AENT: Rural, Underserved, or Public Health Practice Settings Data		
Table 4: Part A - Graduates from 07/01/10 - 06/30/11	Update	Not Started
Table 4: Part B - Graduates Supported by Traineeship from 07/01/10 - 06/30/11	Update	Not Started
Table 5 - AENT: Ethnicity Data	Update	Not Started
Table 6 - AENT: Race/Disadvantaged Data		
Table 6: Part A - Hispanic/Latino Ethnicity Data By Race	Update	Not Started
Table 6: Part B - Non Hispanic/Non Latino Ethnicity Data By Race	Update	Not Started
Table 6: Part C - Unreported/Unavailable Ethnicity Data By Race	Update	Not Started
Table 7 - AENT: Age and Gender Data	Update	Not Started
Table 8 - AENT: Projected Master's and Doctoral Data		
Table 8 - Part A: Projected Master's Students	Update	Not Started
Table 8 - Part B: Projected Doctoral Students	Update	Not Started
ALL FORMS (STANDARD FORMS)		
Section	Action	
Complete Status	View	
Submit	Go To	

Program Specific Information – Table 1: Part A

- To include enrollment data in this table select the **Add** button
- Selecting the **Not Applicable** button will mark that role as being not applicable to you and will change the status to **Complete**

Application Tracking

00096401

- Program Specific Forms
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 - Complete Status
 - Submit

Logout

Table 1
[home](#) | [logout](#) | [contact us](#) | [glossary](#) | [help](#) | [questi](#)

Add the Focus Areas and Specialty that are applicabl

Note: The status of the page will be 'Complete

To complete Table 1, you must complete Parts
Please select the option before clicking on the
Please select the option before clicking on the

PRIMARY CARE NURSE PRACTITIONER – TOTAL ENROLLMENT (HEADCOUNT) (AS OF 10/15/11)

(Below is the list of focus areas that have already been added.)

Focus Areas	Specialty	FT	PT
No focus areas have been added.			

(Select a focus area and Specialty if applicable and enter the number of full-time and part-time enrollees.)

Identify Focus Areas	Identify Specialty	FT	PT
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Go Back](#) [Save](#) [Save and Continue](#)

TABLE 1 – AENT: MASTER'S AND POST-NURSING MASTER'S CERTIFICATE DATA (PRIMARY CARE NURSE PRACTITIONER) Table 1: Part A - Student Enrollment [Go](#)

Status: Not Started

[Go to Previous Page](#) [Save](#) [Save and Continue](#)

Primary Care Nurse Practitioner - Total Enrollment (Headcount) (As of 10/15/11) **Status: Not Complete**

Select	Focus Areas and Specialty	FT	PT
No focus areas have been added.			
Grand Totals			
Not Applicable Add Update Delete			

Post-Nursing Master's Certificate - Total Enrollment (Headcount) (As of 10/15/11) **Status: Not Complete**

Select	Focus Areas and Specialty	FT	PT
No focus areas have been added.			
Grand Totals			
Not Applicable Add Update Delete			

[Save](#) [Save and Continue](#)

[Go to Previous Page](#)

[Save](#) [Save and Continue](#)

Program Specific Information – Table 1: Parts B - D

Table 1: Parts B through D are designed with the same functionality. To update the data for a role you must select the check box next to the focus area and specialty then select the Update button.

Application Tracking #
00096401

- Program Specific Forms
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 - Review

All Forms

Navigate To

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Logout

Table 1
[home](#) | [logout](#) | [contact us](#) | [glossary](#)

Provide the Traineeship Support data

Note: The status of the page will change. Please select the option before updating.

Information entered on the 'Table 1: Part A - Student Enrollment' page was saved successfully. The Section status is Complete.

PRIMARY CARE NURSE PRACTITIONER - TOTAL # OF STUDENTS SUPPORTED BY TRAINEESHIP 07/01/10 - 06/30/11 (BUDGET PERIOD)					
Focus Areas	Specialty	Total Enrollment (Headcount) (As of 10/15/11)		Total # of Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period)	
		FT	PT	FT	PT
Adult	Genetics	5	5	<input type="checkbox"/>	<input type="checkbox"/>

TABLE 1 - AENT: MASTER'S AND POST-NURSING MASTER'S CERTIFICATE DATA (PRIMARY CARE NURSE PRACTITIONER) Table 1: Part B - Traineeship Support

Status: **Not Started**

Primary Care Nurse Practitioner - Total # of Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period) Status: Not Complete			
Select	Focus Areas and Specialty	FT	PT
<input type="checkbox"/>	Adult Genetics		
Grand Totals			
<input type="button" value="Update"/>			

Post-Nursing Master's Certificate - Total # of Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period) Status: Not Complete			
Select	Focus Areas and Specialty	FT	PT
<input type="checkbox"/>	Family Public Health		
Grand Totals			
<input type="button" value="Update"/>			

Program Specific Information – Table 2

Complete this Table for Nurse-Midwifery Data (Nurse-Midwifery Certificate, Nurse-Midwifery Master’s, Nurse-Midwifery Post-BSN to Doctoral) Enrollment, Traineeship Support, Graduates and Graduates Supported data.

Application Tracking

#

00096401

Program Specific Forms

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- Submit

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Table 2

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and ([Show Full Instruction](#))

Note: Please complete each section for all applicable programs (zero is a valid value). The status of the page must be 'Complete' in order to be able to submit the application.

Information entered on the 'Table 1: Part D - Graduates Supported by Traineeship' page was saved successfully. The Section status is Complete.

TABLE 2 – AENT: NURSE-MIDWIFERY DATA (NURSE-MIDWIFERY CERTIFICATE, NURSE-MIDWIFERY MASTER'S, NURSE-MIDWIFERY POST-BSN TO DOCTORAL)

Status: **Not Started**

Nurse-Midwifery Programs	Total Enrollment (Headcount) (As of 10/15/11)		Total # of Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period)		Graduates 07/01/10 - 06/30/11			
					Total # of Graduates		Total # of Graduates Supported by Traineeship	
	FT	PT	FT	PT	FT	PT	FT	PT
Nurse-Midwifery Certificate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Nurse-Midwifery Master's	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Nurse-Midwifery Post-BSN to Doctoral	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Clear All

Go to Previous Page

Save

Save and Continue

Program Specific Information – Table 3: Part A

- To include enrollment data in this table select the **Add** button
- Selecting the **Not Applicable** button will mark that role as being not applicable to you and will change the status to **Complete**

Application Tracking
 #
 00096401

- Program Specific Forms
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For all the educational levels that are applicable for

Note: The status of the page will be 'Complete'
 To complete Table 3, you must complete Parts
 Please select the option before clicking on the
 Please select the option before clicking on the Delete button to delete the Focus Areas and Specialty.

POST-BSN TO PHD - TOTAL ENROLLMENT (HEADCOUNT) (AS OF 10/15/11)

(Below is the list of focus areas that have already been added.)

Focus Areas	Specialty	FT	PT
No focus areas have been added.			

(Select a focus area and Specialty if applicable and enter the number of full-time and part-time enrollees.)

Identify Focus Areas	Identify Specialty	FT	PT
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TABLE 3 – AENT: DOCTORAL PROGRAM DATA (POST-BSN TO PhD AND POST-BSN TO DNP/DrNP) | Table 3: Part A - Doctoral Enrollment | **Status: Not Started**

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Post-BSN to PhD - Total Enrollment (Headcount) (As of 10/15/11) | **Status: Not Complete**

Select	Focus Areas and Specialty	FT	PT
No focus areas have been added.			
Grand Totals			

Not Applicable | Add | Update | Delete

Post-BSN to DNP/DrNP (Practice Doctorate) - Total Enrollment (Headcount) (As of 10/15/11) | **Status: Not Complete**

Select	Focus Areas and Specialty	FT	PT
No focus areas have been added.			
Grand Totals			

Not Applicable | Add | Update | Delete

Go to Previous Page | Save | Save and Continue

Program Specific Information – Table 3: Parts B - D

Table 3: Parts B through D are designed with the same functionality. To update the data for a role you must select the check box next to the focus area and specialty then select the **Update** button.

POST-BSN TO PHD - TOTAL # OF DOCTORAL STUDENTS SUPPORTED BY TRAINEESHIP 07/01/10 - 06/30/11 (BUDGET PERIOD)					
Focus Areas	Specialty	Total Enrollment (Headcount) (As of 10/15/11)		Total # of Doctoral Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period)	
		FT	PT	FT	PT
Adult Psychiatric/Mental Health	Cardiovascular	4	4	<input type="checkbox"/>	<input type="checkbox"/>

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Provide the Traineeship Support

Note: The status of the page is **Not Started**. Please select the option before clicking on the Update button to enter data for Focus areas and Specialty.

Information entered on the 'Table 3: Part A - Doctoral Enrollment' page was saved successfully. The Section status is Complete.

TABLE 3 – AENT: DOCTORAL PROGRAM DATA (POST-BSN TO PHD AND POST-BSN TO DNP/DrNP) Table 3: Part B - Doctoral Traineeship Support

Status: Not Started

Post-BSN to PhD - Total # of Doctoral Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period)					
Select	Focus Areas and Specialty	FT		PT	
<input type="checkbox"/>	Adult Psychiatric/Mental Health Cardiovascular				
Grand Totals					
<input type="button" value="Update"/>					

Post-BSN to DNP/DrNP (Practice Doctorate) - Total # of Doctoral Students Supported by Traineeship 07/01/10 - 06/30/11 (Budget Period)					
Select	Focus Areas and Specialty	FT		PT	
<input type="checkbox"/>	Women's Health Rural				
Grand Totals					
<input type="button" value="Update"/>					

Program Specific Information – Table 4: Part A

- The Total Number of Graduates in these Settings may not exceed the Total Number of Graduates.
- For the bottom table, Enrollees Supported in Medically Underserved Community Settings, item 1 cannot exceed item 2.

Table 4 – RURAL, UNDERSERVED, OR PUBLIC HEALTH PRACTICE SETTINGS DATA (07/01/10 - 06/30/11)							Table 4: Part A - Graduates	Go
Status: Not Started								
Practice Settings	TABLE 1		TABLE 2		TABLE 3		Grand Total	
	PC-NP	PNMC	NMW Certificate	NMW Master's	NMW Post-BSN to Doctoral	Doctoral Post BSN to PhD and Post BSN to DNP/DrNP		
Community Health Centers	<input type="text"/>	<input type="text"/>	0					
Migrant Health Centers	<input type="text"/>	<input type="text"/>	0					
Health Care for the Homeless Grantees	<input type="text"/>	<input type="text"/>	0					
Public Housing Primary Care Grantees	<input type="text"/>	<input type="text"/>	0					
Rural Health Clinics	<input type="text"/>	<input type="text"/>	0					
Indian Health Service / Tribal Health Sites	<input type="text"/>	<input type="text"/>	0					
Federally Qualified Health Centers	<input type="text"/>	<input type="text"/>	0					
State or Local Health Departments	<input type="text"/>	<input type="text"/>	0					
Ambulatory Practice Sites Designated by State Governors	<input type="text"/>	<input type="text"/>	0					
Health Professional Shortage Areas (HPSAs)	<input type="text"/>	<input type="text"/>	0					
Rural Population	<input type="text"/>	<input type="text"/>	0					
Underserved Population	<input type="text"/>	<input type="text"/>	0					
1. Total Number of Graduates in these Settings (from 07/01/10 - 06/30/11)								
2. Total Number of Graduates (from 07/01/10 - 06/30/11)	6	4	2	0	1	8	17	
3. Percentage of Graduates in these Settings <small>(Item 1 divided by Item 2)</small>								

Note: This section is used to collect AENT information for Enrollees Supported in Medically Underserved Community Settings.

Enrollees Supported in Medically Underserved Community Settings:		More Information
1. Number of enrollees supported with AENT grant funding who had clinical experiences in MUCs (from 07/01/10 - 06/30/11)	<input type="text"/>	
2. Number of enrollees who had clinical experiences in MUCs (from 07/01/10 - 06/30/11)	<input type="text"/>	
3. The percentage of trainees supported with AENT grant funding who had clinical experiences in MUCs <small>(Item 1 divided by Item 2)</small>	<input type="text"/>	

Program Specific Information – Table 4: Part B

- The Total Number of Graduates Supported by Traineeships in these Settings may not exceed the Total Number of Graduates.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and (Show Full Instruction)

Information entered on the 'Table 4: Part A - Graduates' page was saved successfully. The Section status is Complete.

Practice Settings	TABLE 1		TABLE 2		TABLE 3	Grand Total
	PC-NP	PNMC	NMW Certificate	NMW Master's	Doctoral Post BSN to PhD and Post BSN to DNP/DrNP	
Community Health Centers						
Migrant Health Centers						
Health Care for the Homeless Grantees						
Public Housing Primary Care Grantees						
Rural Health Clinics						
Indian Health Service / Tribal Health Sites						
Federally Qualified Health Centers						
State or Local Health Departments						
Ambulatory Practice Sites Designated by State Governors						
Health Professional Shortage Areas (HPSAs)						
Rural Population						
Underserved Population						
1. Total Number of Graduates Supported by Traineeships in these Settings (from 07/01/10 - 06/30/11)						
2. Total Number of Graduates (from 07/01/10 - 06/30/11)	6	4	2	0	1	8
3. Percentage of Graduates Supported by Traineeships in these Settings (Item 1 divided by Item 2)						

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Program Specific Information – Table 5

- The fields at the bottom of this table will become editable depending on the selection made for Ethnicity Data in the middle of the table.
- The totals entered into the bottom section of this table must match the totals from tables 1, 2, and 3 as displayed at the top of the table.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and (Show Full Instruction)

Note: Please refer to the 'Data from Table 1,2 and 3' displayed below for quick reference. This data must match the data entered for Ethnicity. **The status of the page must be 'Complete' in order to be able to submit the application.**

Fields marked with an asterisk (*) are required.

TABLE 5 – AENT: ETHNICITY DATA

Status: **Not Started**

Data From Table 1, 2 and 3

Total # of Enrollees (As of 10/15/11)	43
Total # of Students Supported (07/01/10 - 06/30/11)	25
Total # of Graduates (07/01/10 - 06/30/11)	21
Total # of Graduates Supported (07/01/10 - 06/30/11)	17

Note: Select all the options that are applicable to your institution and click on 'Confirm' button in order to provide the Ethnicity data below.

Ethnicity Data

*Did your program have **enrollees, students supported, graduates, or graduates supported** of "Hispanic/Latino" and/or "Non Hispanic/Non Latino" ethnicity between July 1, 2010 and June 30, 2011?

- Yes, I do have data for **all** enrollees, students supported, graduates, or graduates supported who are Hispanic/Latino.
- Yes, I do have data for **all** enrollees, students supported, graduates, or graduates supported who are Non Hispanic/Non Latino.
- Yes, I **can** provide some of the counts but not all.
- Yes, but the entire data is **unreported/unavailable**.

Note: Existing data will be reset on Confirm

Confirm

	Hispanic/Latino	Non Hispanic/Non Latino	Unreported/ Unavailable	Total
Total # of Enrollees (As of 10/15/11)				
Total # of Students Supported (07/01/10 - 06/30/11)				
Total # of Graduates (07/01/10 - 06/30/11)				
Total # of Graduates Supported (07/01/10 - 06/30/11)				

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Program Specific Information – Table 6: Part A

- This table is to be completed by applicants who are able to provide Hispanic/Latino Ethnicity Data.
- The totals for the top and bottom sections of this table must match.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and (Show Full Instruction)

Note: Please complete each section if it is applicable (zero/blank is a valid value). Please refer to the 'Ethnicity Data' displayed below for quick reference. This data must match the data entered for Race. **The status of the page must be 'Complete' in order to be able to submit the application.**

Information entered on the 'Table 5 – AENT: Ethnicity Data' page was saved successfully. The Section status is Complete.

TABLE 6 – AENT: RACE/DISADVANTAGED DATA										Table 6: Part A - Hispanic/Latino Ethnicity Data By Race	Go
Status: In Progress											
Hispanic/Latino Ethnicity Data											
Total # of Enrollees (As of 10/15/11)										20	
Total # of Students Supported (07/01/10 - 06/30/11)										10	
Total # of Graduates (07/01/10 - 06/30/11)										10	
Total # of Graduates Supported (07/01/10 - 06/30/11)										8	
Glossary											
AIAN - American Indian or Alaska Native	MTOR - More Than One Race			UU - Unreported/Unavailable							
ANUR - Asian (Not Under-Represented)	NHOPI - Native Hawaiian or Other Pacific Islander			WD - White: Disadvantaged							
BAA - Black or African American	UAS - Underrepresented Asian Subgroup (Any Asian other than Chinese, Filipino, Japanese, Korean, Asian Indian, or Thai)			WND - White: Not-Disadvantaged							
	AIAN	UAS	ANUR	BAA	NHOPI	WD	WND	MTOR	UU	Total	
Total # of Enrollees (As of 10/15/11)										0	
Total # of Students Supported (07/01/10 - 06/30/11)										0	
Total # of Graduates (07/01/10 - 06/30/11)										0	
Total # of Graduates Supported (07/01/10 - 06/30/11)										0	

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Program Specific Information – Table 6: Part B

- This table is to be completed by applicants who are able to provide Non Hispanic/Non Latino Ethnicity Data.
- The totals for the top and bottom sections of this table must match.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save' and ([Show Full Instruction](#))

Note: Please complete each section if it is applicable (zero/blank is a valid value). Please refer to the 'Ethnicity Data' displayed below for quick reference. This data must match the data entered for Race. **The status of the page must be 'Complete' in order to be able to submit the application.**

Information entered on the 'Table 6: Part A - Hispanic/Latino Ethnicity Data By Race' page was saved successfully. The Section status is Complete.

TABLE 6 – AENT: RACE/DISADVANTAGED DATA Table 6: Part B - Non Hispanic/Non Latino Ethnicity Data By Race
 Status: **In Progress**

Non Hispanic/Non Latino	
Total # of Enrollees (As of 10/15/11)	20
Total # of Students Supported (07/01/10 - 06/30/11)	15
Total # of Graduates (07/01/10 - 06/30/11)	10
Total # of Graduates Supported (07/01/10 - 06/30/11)	8

Glossary		
AIAN - American Indian or Alaska Native	MTOR - More Than One Race	UU - Unreported/Unavailable
ANUR - Asian (Not Under-Represented)	NHOPI - Native Hawaiian or Other Pacific Islander	WD - White: Disadvantaged
BAA - Black or African American	UAS - Underrepresented Asian Subgroup (Any Asian other than Chinese, Filipino, Japanese, Korean, Asian Indian, or Thai)	WND - White: Not-Disadvantaged

	AIAN	UAS	ANUR	BAA	NHOPI	WD	WND	MTOR	UU	Total
Total # of Enrollees (As of 10/15/11)	<input type="text"/>	0								
Total # of Students Supported (07/01/10 - 06/30/11)	<input type="text"/>	0								
Total # of Graduates (07/01/10 - 06/30/11)	<input type="text"/>	0								
Total # of Graduates Supported (07/01/10 - 06/30/11)	<input type="text"/>	0								

Program Specific Information – Table 6: Part C

- This table is to be completed by applicants who are intending to provide **Unreported/Unavailable Ethnicity Data**.
- The totals for the top and bottom sections of this table must match.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and ([Show Full Instruction](#))

Note: Please complete each section if it is applicable (zero/blank is a valid value). Please refer to the 'Ethnicity Data' displayed below for quick reference. This data must match the data entered for Race. **The status of the page must be 'Complete' in order to be able to submit the application.**

Information entered on the 'Table 6: Part B - Non Hispanic/Non Latino Ethnicity Data By Race' page was saved successfully. The Section status is Complete.

TABLE 6 – AENT: RACE/DISADVANTAGED DATA Table 6: Part C - Unreported/Unavailable Ethnicity Data By Race

Status: **In Progress**

Unreported/Unavailable Ethnicity Data

Total # of Enrollees (As of 10/15/11)	3
Total # of Students Supported (07/01/10 - 06/30/11)	0
Total # of Graduates (07/01/10 - 06/30/11)	1
Total # of Graduates Supported (07/01/10 - 06/30/11)	1

Glossary

AIAN - American Indian or Alaska Native	MTOR - More Than One Race	UU - Unreported/Unavailable
ANUR - Asian (Not Under-Represented)	NHOPI - Native Hawaiian or Other Pacific Islander	WD - White: Disadvantaged
BAA - Black or African American	UAS - Underrepresented Asian Subgroup (Any Asian other than Chinese, Filipino, Japanese, Korean, Asian Indian, or Thai)	WND - White: Not-Disadvantaged

	AIAN	UAS	ANUR	BAA	NHOPI	WD	WND	MTOR	UU	Total
Total # of Enrollees (As of 10/15/11)	<input type="text"/>	0								
Total # of Students Supported (07/01/10 - 06/30/11)	<input type="text"/>	0								
Total # of Graduates (07/01/10 - 06/30/11)	<input type="text"/>	0								
Total # of Graduates Supported (07/01/10 - 06/30/11)	<input type="text"/>	0								

Program Specific Information – Table 7

Reference 'Data From Table 1, 2 and 3' when completing the fields for each age group of this table. The data entered into this table cannot exceed these figures. (Below is an example)

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and ([Show Full Instruction](#))

Note: Please complete each section if it is applicable (zero/blank is a valid value). Please refer to the 'Data from Table 1,2 and 3' displayed below for quick reference. This data must match the data entered for Age and Gender. **The status of the page must be 'Complete' in order to be able to submit the application.**

Information entered on the 'Table 6: Part C - Unreported/Unavailable Ethnicity Data By Race' page was saved successfully. The Section status is Complete.

TABLE 7 – AENT: AGE AND GENDER DATA

Status: Not Started

Note: The following values are displayed based on your data entry for AENT Table 1, 2 and 3. Totals for Enrollment, Students Supported, Graduates and Graduates Supported across all age groups and gender should match with what you provide in this table.

Data From Table 1, 2 and 3

Total # of Enrollees (As of 10/15/11)	43
Total # of Students Supported (07/01/10 - 06/30/11)	25
Total # of Graduates (07/01/10 - 06/30/11)	21
Total # of Graduates Supported (07/01/10 - 06/30/11)	17

Age Group	Males	Females	Total
Under 20			
Total # of Enrollees (As of 10/15/11)	<input type="text"/>	<input type="text"/>	
Total # of Students Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
20-29			
Total # of Enrollees (As of 10/15/11)	<input type="text"/>	<input type="text"/>	
Total # of Students Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
30-39			
Total # of Enrollees (As of 10/15/11)	<input type="text"/>	<input type="text"/>	
Total # of Students Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
Total # of Graduates Supported (07/01/10 - 06/30/11)	<input type="text"/>	<input type="text"/>	
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Program Specific Information – Table 8: Part A

For this table all fields must be completed with data. Leaving a field blank will result in an error. Any inconsistencies in data will also result in an error.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and [\(Show Full Instruction\)](#)

Note: Please complete each section if it is applicable (zero is a valid value). The status of the page must be 'Complete' in order to be able to submit the application.

Information entered on the 'Table 7 - AENT: Age and Gender Data' page was saved successfully. The Section status is Complete.

TABLE 8 - AENT: PROJECTED MASTER'S DATA								Table 8: Part A - Total # of Projected Masters Students		Go
Status: Not Started										
Enrollment and Traineeship Data	Total # of Projected Master Degree Student Enrollment by 10/15/12		Total # of Projected Master Degree Students Expected to Receive Traineeship Support by 10/15/12		Total # of Projected Post Nursing Master's Certificate Student Enrollment by 10/15/12		Total # of Projected Post Nursing Master's Certificate Students Expected to Receive Traineeship Support by 10/15/12			
	FT	PT	FT	PT	FT	PT	FT	PT		
Primary Care Nurse Practitioner	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Nurse-Midwifery	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

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Program Specific Information – Table 8: Part B

For this table all fields must be completed with data. Leaving a field blank will result in an error. Any inconsistencies in data will also result in an error.

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Enter the information requested below. Click on the 'Save' button to save the information. Verify that the information entered is correct. If there are no validation errors, click on the 'Save and (Show Full Instruction)

Note: Please complete each section if it is applicable (zero is a valid value). **The status of the page must be 'Complete' in order to be able to submit the application.**

TABLE 8 – AENT: PROJECTED DOCTORAL DATA									
							Table 8: Part B - Total # of Projected Doctoral Students		Go
Status: Not Started									
Enrollment and Traineeship Data	Total # of Primary Care Nurse Practitioner Student Enrollment by 10/15/12		Total # of Primary Care Nurse Practitioner Students Projected to Recieve Traineeship Supported by 10/15/12		Total # of Nurse-Midwifery Student Enrollment by 10/15/12		Total # of Nurse-Midwifery Students Projected to Recieve Traineeship Supported by 10/15/12		
	FT	PT	FT	PT	FT	PT	FT	PT	
Post-BSN to PhD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Post-BSN to DNP/DrNP	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

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Program Specific Information – Review

- Before submitting, you should review the application as a whole.
- Click the ‘Review’ link on the side navigation menu to open the Review page for the application.
- You can print the application forms by selecting the “Print” button above the Table of Contents.
- Use the ‘View’ link in the Table of Contents to review specific items in the application.
- To confirm all sections are completed click the “Complete Status” link
- Use the ‘Submit’ link when you are satisfied the application is ready.

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The following is the table of contents for the program specific forms within the current application. Click "Print" button for a printable version of this page. For a printable version of all the ([Show Full Instruction](#))

✔ 'PROJECTED DOCTORAL DATA' page was saved successfully. The Section status is Complete.

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Table 6 - AENT: Race/Disadvantaged Data	HTML	View	
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Table 8 - AENT: Projected Master's and Doctoral Data	HTML	View	

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QUESTIONS





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Thank You!

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